



Board of Directors Meeting

May 19, 2009

Steve introduced Dr. Bob Swisher, Director of Union County LEPC. Dr. Swisher gave a history of LEPC, from the 1986 Federal Regulations concerning Emergency Planning and Right to Know Act. LEPC's role in the community is to plan for action in the event of a disaster and to educate the community. Each company that has MSDS sheets is required to report annually to the LEPC. Dr. Swisher reported that the committee, comprised of a broad base of community organizations meets quarterly. The three primary objectives for the committee in educating citizens are to: 1. have an emergency supply kit, 2. develop a disaster plan, and 3. define the types of emergencies that Union County may at risk for. Dr. Bob left pamphlets and will provide additional information for the Chamber web blog.

Call to order by Steve Thompson, Chairman of the Board @ 12:20 PM.

Members present:, Mayor Lay, Jeff Cooper, Wayne Goforth, Tony Barnes, Rebecca Mills, Steve Thompson, William Von Schipmann, Steve Hill, Kelly Smith, Darlene Wine, and Julie Graham

Members absent: Dwain Burke, Donna Jones, Marilyn Toppins, Anthony Shuler, Glenn Crawford, Judy Roe, Scott Inklebarger, Mary Gibson, Sheila Buckner

Visitors present: Dr. Bob Swisher

Approval of Agenda: Motioned by Wayne; 2nd by Tony. Motion approved.

Approval of March minutes: Mayor Lay motioned to accept; Von 2nd. Motion passed.

Treasurer's Report: Julie reported a starting balance of \$2,379.14 and an ending balance of \$3,664.37. Julie reported that membership fees were coming in and the only non renewal to date has been BPS, which is still pending from January. Steve Hill requested that the budget show an actual vs. budgeted format to include YTD totals. Julie will ask Judy to provide the budget in the requested format. Steve discussed the need for ROI

based County support of the Chamber. Tony moved to accept the treasurer's report and Wayne 2nd. Motion passed

President's Report: Julie Graham reported on the following: **SUCCESS Union County:** Steve gave an overview of the May program and the wrap up meeting that followed. It was agreed that a 1 day format might be better. Mayor Lay felt that the program should be continued and supported by the Chamber. **Norris Highlands:** An events poster will be distributed through out the regional counties. The Union County featured events include July 4th fireworks at Beach Island Marina, July Rodeo at Red Gate Farm, Bluegrass at Big Ridge State Park and the Heritage Festival. **METTC Dues:** The Chamber will join in July. **Customer Service Program:** Julie has been in contact with Ramey Winchester, Retire Tennessee, to do a customer focused workshop in Union County. This program will be open to all businesses and professionals that would like insight into creating customer driven services. A date and location will be set for sometime in August 2009. **3 STAR Grant:** A \$1500.00 grant was made available to each 3 Star Community for education expenses. The grant date was only open for 1 week and was used to reimburse Julie and Tony for their expenses at the TEBDC classes in Nashville. **Guest Books for Marinas:** Julie requested an expense item of \$110.00 to create Union County guest books for the marinas and state park. The books would include information about restaurants, activities, pharmacies, doctors and shopping for tourists who are visiting the area. Tony moved to approve the expense to create the books and Steve 2nd. Motion passed. **3 STAR Update:** Matt Garland will be in Union County on May 20 at 10 AM to review for the annual certification for 3 STAR. Julie requested that the mayors, Maynardville city manager and Von to attend.

Board Action:

Old Business:

Steve reported that Kelly Smith agreed to chair the Membership Committee. Kelly brought to the table a membership drive to re-enlist persons who have not renewed. The list was divided into 6 contacts and distributed among 8 volunteers from the Board. Each Board member that makes their contacts will be put into a drawing for a \$500 exercise bike.

Steve Hill reported that the bylaws state that an annual audit of the books must be done annually.

New Business:

Tony discussed the week long TEBDC class that both he and Julie attended in Nashville. He briefly outlined that program content and the application for Union County. He felt that the singular need for Union County is to focus on an economic development team that can be responsive and visionary. He cited several communities that have benefited by creating a team and the commitment necessary from the entire community to achieve

success. Tony stated that attendance in this class provides approved credits towards certification as an economic development professional.

Steve put to vote whether Union County should be a sponsor for the Appalachian Quilt Trail map. The vote was to not participate at this time due to budget constraints.

SOC- TVA Readiness Grant: The grant process is open for 2009. This is a 50:50 Matching grant up to \$10,000. The money can be used for community development, technical services and existing industry/ business assistance. Julie will forward the grant information to the mayors and city managers. She will also seek RFI software information as one project that may be grant eligible.

Heritage Festival: Julie reported that the Heritage Festival is in need of a treasurer.

Committee Reports: Strategic Planning: Steve reported that the group has not met, but that planning for the 2009-2010 County Budget cycle has been discussed. Mayor Lay stated that there may not be presentations this year and that the budget will be similar to the 2008-2009 budget due to various business closings and effect on sales tax revenues.

Bylaws: Von reported that the Bylaws Committee had not met due to scheduling conflicts. **Banquet:** No report, but Rebecca state that Gloria Cattafi would like to serve on this committee. **Board Attendance:** Steve Hill reminded the board that 3 misses by a member is considered a vacancy of that position. Currently, we have 1 member who has missed 3 meetings in 2009. This will be added to the June agenda. Steve Thompson suggested that we cancel the July meeting. No action was taken.

Steve Hill requested 30 minutes on the June agenda to discuss the activities of the P16 Council.

Announcements:

Movie Night in Luttrell begins on May 16 and will be held monthly through the summer.

Bluegrass festival in Luttrell will be held on 6/20 from 11AM to 8PM. Proceeds will be used to benefit the volunteer fire department.

The American Legion will be hosting a Chicken and Dumpling Dinner on 5/22 form 5-8PM

The Union County phone book will begin mailing the first week of June.

Bubba's Brews located at Beach Island Resort Marina will open on Friday, June 12. There will be a live band at the restaurant on Saturday, June 13.

Meeting adjourned at 1:00PM. Steve motioned and Wayne 2nd.

Next Meeting is scheduled for Tuesday, June 16 @12N

